

KV IOC Barauni
Different Committees For the Session 2023-24

Sl. No	Name of the Committee	Members	Signature	Duties
1	Academic Cum Subject Committee	<ol style="list-style-type: none"> Smt Anupma Kumari, PGT(Chem), I/c Shri Sourabh Mishra, PGT(Hindi), Mrs Anjali Thakur, PGT(Eng) Sh Nandan Kumar Yadav TGT(WE) Smt Aradhna Sahu, TGT(Eng), 		Coverage of Syllabus, Class Work/Home Work monitoring Remedial Work, Parent Teacher meeting, Conduct of Subject committees meetings. Recommendation of Library Books Keeping record of academic loss. To arrange PTM on time bound basis. To assist the Principal in CW/HW checking.
2	Discipline	<ol style="list-style-type: none"> Sh D B Pankaj, TGT(P&HE) I/C Sh Saurabh Mishra, PGT(Hindi) Shri S K Ishwar, PGT(Bio) Sh R K Mahto, PGT-Maths Sh G K Rana TGT (Maths) Sh R V Kumar, TGT(Sst) Sh Praveen Kumar, TGT(AE) Sh Ram Pravesh , GC 		To maintain the discipline of school. student's uniform/hair/nails/ Punctuality of the students Discipline during Morning Assembly & recess. Keeping record of defaulters.
3	Examination Internal	<ol style="list-style-type: none"> Sh Anupma Kumari , PGT(Che), I/C, Shri Ram.Yash.Singh TGT (S.St) Sh N K Yadav, TGT-WE MD M Alam, TGT(Eng) 		Conducting Internal Exam, Preparation of Result Analysis, Question paper for PTs, UTs & others, Correspondence etc
4	Examination (CBSE and External)	<ol style="list-style-type: none"> Mrs Anupma Kumari, PGT(Chem.) , I/c Sh S K Jha,PGT CS Sh C M Singh ,LIB Sh N K Yadav, TGT-WE 		To manage all the work related to CBSE Examination and other external examinations and CBSE Registration related work with the help of Class teacher.
5	Time Table	<ol style="list-style-type: none"> Sh R K Mahto, PGT Maths, I/c Sh. Mahendra Prasad .Gupta, TGT(Maths) 		Prepare time table of school. Arrangement for teachers on their absence as per KVS norms.
6	Admission	<ol style="list-style-type: none"> Sh Saurabh Mishra, PGT(Hindi)I/C Sh R V Kumar, TGT-Sst Smt A Sahu , TGT-Eng Smt Sapna Singh, HM Smt Nirmala Kumari, JSA 		Verification of forms, Preparation of List of eligible and ineligible candidates, Finalization of admissions as per KVS rule. Fresh Admission, KV TC Admission, Local transfer case, Spl Dispensation case, other admission related matter.

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7	CCA ,	<ol style="list-style-type: none"> 1. Smt Anjali thakur, PGT-Eng I/C, 2. Sh Saurabh Mishra, ,PGT(Hindi) 3. DR P C Mishra, TGT-Snk 4. Sh R V Kumar, TGT-Sst 5. Sh Krishan Kumar, TGT-Hindi 6. Sh Ranjeet Kumar Singh, PRT(Music) 		<p>To conduct CCA on time and Conduct of morning assembly, celebration of important days and organization of cultural Programme.</p> <p>To upload on website</p> <p>To conduct all EBSB activities as per calendar provided by KVS</p>
8	Furniture	<ol style="list-style-type: none"> 1. Sh Mahendra Prasad,Gupta TGT Maths I/C, 2. Shri Ram.Yash.Singh, TGT(S.ST), 3. Sh Raj Kapoor Ram, SS 		Requisition of furniture if required, Adopt Procedure for condemnation of articles as per KVS Norms
9	Repair and Maintenance,	<ol style="list-style-type: none"> 1. Sh N K Yadav, TGT-WE, I/C 2. Shri Praveen Kumar, TGT(AE) 3. Shri G K Rana, TGT(Maths), 4. Sh Dwijendra Bhushan Pankaj, TGT, P&HE 5. Shri Amit Kumar .Choudhary PRT, 6. Sh B N Choudhary, SS 		<p>Electrical & Civil maintenance.</p> <p>Maintenance of Playground.</p> <p>Water purifier's maintenance.</p> <p>Lisening with state office.</p> <p>Correspondence with Estate office.</p> <p>Grass cutting etc.</p>
10	Gardening and Beautification of Campus	<ol style="list-style-type: none"> 1. Sh Praveen Kumar, TGT(AE), I/c 2. Smt Jyoti Anand, TGT(Sc) 3. Sh Krishan Kumar, TGT-Hindi 4. Sh B N Choudhary, SS 		
11	Computer , Website Update, Activity	<ol style="list-style-type: none"> 1. ShriS.K.Jha , PGT(CS), I/C 2. Computer Instructor 3. Sh Nandan Kumar Yadav, TGT-WE 		<p>To manage computer lab and purchase accessories if required.</p> <p>Adopt Procedure for condemnation of articles as per KVS Norms.</p> <p>Requisition of new computers.</p> <p>To Mange Computers labs, Activity room, projectors.</p> <p>To put all related information on website.</p>

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12	Scout and Guide	<ol style="list-style-type: none"> 1. Dr P C Mishra, TGT-Snk,I/c 2. Sh S K Ishwar, PGT(Bio) 3. Sh Ran Vijay Kumar, TGT(Sst) 4. M M Alam, TGT(Eng) 5. Smt Sujata Singh, PRT 6. Smt Baby Kumari, PRT 7. Smt Rama Kumari, PRT 		To conduct the Scout and Guide, Cubs and BulBul Activities at school level and to arrange the same for different level like Tritiya sopan etc
13	Cleanliness and Sanitation	<ol style="list-style-type: none"> 1. Sh S K Jha, PGT-CS I/c 2. Sh M P Gupta, TGT-Maths 3. M M Alam, TGT-Eng 4. Sh N K Yadav, TGT-WE 5. Sh G K Rana, TGT-Maths 6. Sh R K Singh PRT 7. Sh R K Ram 		
14	Science and Eco Club	<ol style="list-style-type: none"> 1. Sh S K Ishwar, PGT(Bio) I/c 2. Sh Anupma Kumari, PGT-Chemistry 3. Sh S K Jha, PGT(CS) 4. Smt. Jyoti Anand TGT(Sc.),I/C(Jr) 		All type of Science exhibition , Science Olympiad, Green Olympiad, Green School Olympiad, etc.
15	Guidance & Counseling	<ol style="list-style-type: none"> 1. Smt Aradhna Sahu, TGT-Eng I/c 2. Sh Chandra Mohan Singh, Lib 3. Smt. Jyoti Anand TGT (Sc.) 4. Sh D B Pankaj, TGT-P&HE 		Arrange Counselling
16	AEP	<ol style="list-style-type: none"> 1. Smt Anjali Thakur, PGT-Eng I/c 2. Smt Sapna Singh, HM 3. Sh R Y Singh, TGT-Sst 		Conduct AEP Programme as per KVS Guidelines.
17	Awakened Citizen programme	<ol style="list-style-type: none"> 4. Sh Krishan Kumar, TGT(Hindi) 5. Sh Ran Vijay Kumar, TGT(SSt) 6. Dr P C Mishra, TGT-Snk 7. Sh G K Rana, TGT(Maths) 8. All others trained teachers 		To chalk out the programme for the year and to ensure
18	Sports and Games	<ol style="list-style-type: none"> 1. Sh Dwijendra Bhushan Pankaj I/C, 2. Sh Krishan Kumar, TGT-Hindi 3. Sh Ram Yash Singh, TGT(Sst) 4. Games Coach 		To conduct different Sports and Games activities.

KV IOC Barauni
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19	Rajbhasha	<ol style="list-style-type: none"> 1. Shri Saurabh Mishra, PGT(Hindi) I/C, 2. Sh Krishan Kumar, TGT(Hindi), 3. Sh Chandra.Mohan.Singh,Lib, 4. Sh Sudhir Kumar, SSA 5. Smt Nirmala Kumari, JSA 		To promote the use of Rajbhasha "HINDI" in day today life and working of the vidyalaya. Activities related to Rajbhasha.
20	Photography	<ol style="list-style-type: none"> 1. Shri Praveen Kumar , TGT(AE), I/c 2. Sh N K Yadav, TGT-WE 3. Sh Amit Kumar Choudhary, PRT 		Photography of different activities/functions in vidyalaya and their printing and display at different areas..
21	NDMA Safety Advisory Committee	<ol style="list-style-type: none"> 1.Sh Dwijendra Bhushan Pankaj, PET, I/c 2.Sh N K Yadav, TGT-WE 3.Sh Praveen Kumar, TGT-AE 4. Mrs Sapna Singh, HM 5.Sh Sudhir Kumar SSA 		Implementation of the National; Guidelines on School Safety policy
22	Parent Teacher Meeting	<ol style="list-style-type: none"> 1.Sh R K Mahto, PGT-Maths, I/c 2. Dr P C Mishra , TGT Sans 3. Smt Sapna Singh, HM 4.Smt Kamini Kumari, PRT 		
23	Back to basic	<ol style="list-style-type: none"> 1. Smt Sapna Singh, HM 2. Sh R Y Singh, TGT-Sst 3. Sh Amit Kumar Choudhary, PRT 		Distribution of all related materials, monitoring and compliation of all related proformas.
24	PISA & CCT	<ol style="list-style-type: none"> 1. Sh R K Mahto, PGT-Maths, I/c 2. Sh Ran Vijay Kumar, TGT-Sst 3. Smt Anjali Thakur , PGT-Eng 4. Miss Aradhana Sahu, TGT-Eng 5. MD M M Alam , TGT, Eng 6. And all other trained teachers 		Compilation of result and Uploading.
25	Income Tax related matters	<ol style="list-style-type: none"> 1. Sh Sudhir Kumar SSA 2. Sh R K Mahto, PGT-Maths 3. Sh M P Gupta, TGT-Maths 4. Computer Instructor 		To check and prepare Income tax calculation sheet and Form 16

KV IOC Barauni
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26	UDISE & State agency related work	1. Dr P C Mishra , TGT-Snk I/c 2. Sh S K Jha, PGT-CS 3. Sh R Y Singh, TGT-SST 4. Sh R V Kumar, TGT-Sst 5. Computer Instructor		Updation of School Details on UDISE Portal, correspondence regarding all State related matters, NSP portal etc.
27	Grevance Redressal Committee for Public Staff & Parents	1..Smt Anupma Kumari, PGT-Chem, I/c 2..Sh D B Pankaj, TGT-P&HE, 3.Sh M P gupta, TGT-Maths		
28	Internal Complaint Committee on Sexual Harssment & POSCO (Protection of Children from Sexual offense)	1..Smt Anupma Kumari, PGT-Chem, I/c 2.Dr P C Mishra, TGT-Snk 3. Smt Sapna Singh, HM 4.Smt Jyoti Anand, TGT-Sc		
29	Firsy Aid Committee and Medical check up	1.Smt Jyoti Anand-TGT Science, I/c 2.Sh DB Pankaj-TGT P&HE 3.Sh Praveen Kumar, TGT-AE 4. Sh Amit Kumar Choudhary-PRT 5. Nurse		
30	Excursion cum Educational Tour	1. Sh Saurabh Mishra- PGT-Hindi I/C 2. Sh DB Pankaj TGT P&HE 3. Sh Praveen Kumar TGT AE 4. Smt Baby Kumari PRT 5. Sh Amit Kumar Chaudhary PRT		
31	Mathematics activities/NMO Olympiads	1. Sh RK Mahto PGT Maths 2. Sh GK Rana, TGT - Maths 3. Sh MP Gupta, TGT – Maths 4. Sh Amit Kumar Chaudhary PRT		
32	Library Committee	1. Sh CM Singh Lib I/c 2.Sh S K Jha, PGT-CS 3. Sh Saurabh Mishra- PGT-Hindi 4.Dr P C Mishra, TGT-SNK 5.Mrs A Sahu, TGT-Eng 6.Sh Praveen Kumar, TGT-AE 7.Sh Amit Kumar Choudhary, PRT		

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33	Time Table(Primary)	1. Sh AK Chaudhary I/C 2. Mrs. Kamini Kumari, PRT 3. Mrs Baby Kumari, PRT		
34	Exam(Primary)	1. Mrs. Baby Kumari, PRT I/c 2. Mrs Indu Kumari, PRT 3. Mrs. Kamini Kumari,PRT 4.Mrs Sujata Singh, PRT 5.Ms Deepa Kumari, PRT		
35	CCA(Primary)	1. Mrs. Kamini Kumari, PRT, I/c 2. Mr. RK Singh PRT Music 3. Mrs. Sujata Singh, PRT 4. Mrs. Meenakshi Sarawat, PRT 5.Mrs Ragini Kumari ,PRT 6.Sh Subhash Kumar Dabce Coach		
36	CMP	1. Mrs Sapna Singh HM, I/c 2. Mrs Indu Kumari, PRT 3. Mr Amit kumar Chaudhary, PRT 4. Mrs. Sujata Singh, , PRT 5. Mrs. Baby Kumari, PRT 6. Smt Sarika Mishra, PRT		
37	Funday(Primary)	1. Mrs Indu Kumari, PRT, I/c 2. Mrs. Baby Kuamri, PRT 3.All Class Teachers & Concerned		
38	E- News/letter Vidyalaya Patrika	1. Sh Saurabh Mishra I/C 2. .Smt Anjali Thakur, PGT-Eng 3. Sh PC Mishra, TGT-SNK 4. Smt Sapna Singh, HM 5. Sh A K Chaudhary, PRT 6.Ms Sarika Mishra, PRT		
39	Quarter Allotment	1. Smt Anupama Kumari PGT Chem 2. Sh. Krishna Kumar TGT Hindi 3. Sh NK Yadav TGT 4. Smt Sapna Singh, HM 5. Sh Sudhir Kumar		